



GEVA REGISTRATION INSTRUCTIONS

Players, Coaches, Chaperones, Officials

The first screen that you'll see is the Individual Online screen shown below:

- 1) To register, click on the RED "New Users click here to Register" link.
- 2) If you have already done this once, and need to change your information or reprint your forms, then type in your User Name and Password and then click the "Logon" button.

If you are registering for the first time this season, and have clicked the "New Users click here to Register" link, then you'll see the following screen:

- 1) Fill in all of the blanks, INCLUDING a valid email address.
- 2) Click the "Continue" button.

You'll see the following screen: click on the "Logon" button.

You'll see the following screen: click on the "Personal Information" link.

Fill in your personal information and click the "OK" button. All the fields in yellow are required; please make sure to also include a valid email address.

You are now ready to print your registration forms!

- 1) Click on "Individual Registration" to print the signature page.
- 2) If you are an adult associated with a Junior Club, such as a coach, chaperone, club/team rep, etc, you'll need to print and complete the "Background Screen Consent" form.
- 3) If you are a junior player, you'll need to print and complete the "Medical Release Form" (link not shown).
- 4) After printing and completing the forms, including signing where indicated, submit the forms and payment as indicated in the blue instruction box. Close Browser.